



# Athletic Field Rental Application (Non-Sports Park Fields)

City of O'Fallon Parks and Recreation Department  
Recreation Office: 308 E. 5th Street, O'Fallon, IL 62269  
Office Number: (618) 624-0139, Fax (618) 624-5308

**Customer Information**

First/Last Name: \_\_\_\_\_  
 Street Address: \_\_\_\_\_  
 City, State, Zip: \_\_\_\_\_  
 Email: \_\_\_\_\_  
 Birthdate: \_\_\_\_\_  
 Home Phone: \_\_\_\_\_  
 Cell Phone: \_\_\_\_\_  
 Team or Organization: \_\_\_\_\_

**Rental Request Information**

Date: \_\_\_\_\_ Start Time: \_\_\_\_\_ End Time: \_\_\_\_\_  
 Field: \_\_\_\_\_ Prep (Y/N): \_\_\_\_\_ Lights (Y/N): \_\_\_\_\_  
 Pitching/Base distance if requesting prep: \_\_\_\_\_  
 Date: \_\_\_\_\_ Start Time: \_\_\_\_\_ End Time: \_\_\_\_\_  
 Field: \_\_\_\_\_ Prep (Y/N): \_\_\_\_\_ Lights (Y/N): \_\_\_\_\_  
 Pitching/Base distance if requesting prep: \_\_\_\_\_  
 Date: \_\_\_\_\_ Start Time: \_\_\_\_\_ End Time: \_\_\_\_\_  
 Field: \_\_\_\_\_ Prep (Y/N): \_\_\_\_\_ Lights (Y/N): \_\_\_\_\_  
 Pitching/Base distance if requesting prep: \_\_\_\_\_

**Please Answer**

**Yes or No**

Is this open to the public? \_\_\_\_\_  
 Is this a fundraiser? \_\_\_\_\_  
 Will admission be charged? \_\_\_\_\_  
 Will alcohol be sold? \_\_\_\_\_  
 Will alcohol be consumed? \_\_\_\_\_  
 Do you have liability insurance? \_\_\_\_\_  
 Using amplified sound equip.? \_\_\_\_\_  
 Will the event be advertised? \_\_\_\_\_

**Field Locations:**

Blazier Field and Community Park Fields are at 401 E. 5th St.  
 Hesse Park Fields are at 810 N. Madison St.  
 Shiloh Fields are located at 1 Park Dr. Shiloh IL  
 Three Springs Fields are located at 2250 Frank Scott Pkwy. Shiloh, IL.  
 Public Safety Fields are located at 285 N. Seven Hills Seven Hills Road  
 Behrens St. fields are located at 114 Behrens St.

Field	Resident	Non-Res	Lights	Power
Blazier	\$80/2-hours	\$100/2-hours	\$20	Yes
Community 2	\$20/2-hours	\$40/2-hours	\$20	No
Community 3	\$20/2-hours	\$40/2-hours	No Lights	Yes
Community 4	\$20/2-hours	\$40/2-hours	No Lights	Yes
Community 5	\$20/2-hours	\$40/2-hours	No Lights	Yes
Community 6	\$20/2-hours	\$40/2-hours	No Lights	Yes
Hesse 7	\$20/2-hours	\$40/2-hours	\$20	No
Hesse 8	\$20/2-hours	\$40/2-hours	No Lights	No
Hesse 9	\$20/2-hours	\$40/2-hours	\$20	No
Hesse 10	\$20/2-hours	\$40/2-hours	\$20	No
Shiloh A	\$20/2-hours	\$40/2-hours	\$20	No
Shiloh B	\$20/2-hours	\$40/2-hours	\$20	No
Shiloh C	\$20/2-hours	\$40/2-hours	\$20	No
Three Springs East	\$20/2-hours	\$40/2-hours	\$20	No
Three Springs West	\$20/2-hours	\$40/2-hours	\$20	No
<b>Preparation fee is \$25, and includes dragging/lining. Field will be rented as is, if prep fee is not paid for.</b>				
<b>If light usage is requested, lights will turn on 30-minutes before sunset, and turn off 15 minutes after end time.</b>				
<b>Soccer &amp; Lacrosse Fields</b>				
Public Safety, Behrens St.	\$75/hour for full field		No Lights	No
Public Safety, Behrens St.	\$40/hour for 1/2 field		No Lights	No

Mass Booking discounts available, please email pchristensen@ofallon.org for info.

This rental application is required for any athletic field rental for the general public in the City of O'Fallon for the use of O'Fallon Parks & Recreation Facilities. Applications to conduct a field rental must be submitted to the parks & recreation department 48hrs in advance.

Initial: \_\_\_\_\_

If renting Blazier Field, players must wear turf shoes or rubber molded cleats. No metal cleats

Initial: \_\_\_\_\_

If users for the field are found wearing metal cleats, there is an additional \$200 fee per infraction

Initial: \_\_\_\_\_

**MORE INFORMATION & SIGNATURE REQUIRED ON PAGE 2**

Sunflower seeds are not on Blazier Field, or in the dugouts.

Initial: \_\_\_\_\_

Remember that the rental fee does not include any field prep. You are paying to rent the field as-is, unless you pay the preparation fee. The preparation fee includes dragging/lining/setting bases on the field and is \$25 per prep.

Initial: \_\_\_\_\_

The renter is responsible for all teams/players utilizing the field during the agreed upon time.

Initial: \_\_\_\_\_

In the event of incimate weather and you cancel your rental, you will receive a credit on your account with parks & recreation to use for future rental date.

Initial: \_\_\_\_\_

Once your rental request has been approved by parks and recreation, you will be emailed a field permit.

Initial: \_\_\_\_\_

I have read and fully understand the above information, and completed this form to the best of my knowledge.

Initial: \_\_\_\_\_

**Assumption of Risk:**

**Participation in OPRD Recreation programs at O’Fallon Parks & Recreation Facilities is completely voluntary. Individuals participate at their own risk and assume full responsibility for their own health and safety. Each participant or observer DOES HEREBY INTENTIONALLY, KNOWINGLY, AND VOLUNTARILY RELEASE, WAIVE, DISCHARGE, INDEMNIFY, AND AGREE TO HOLD HARMLESS the City of O’Fallon, its employees, regents, and volunteers from any claims, actions, suits, or other legal action brought as a result of a claim arising from injuries sustained during participation in or observation of any recreation activity.**

**STATEMENT OF UNDERSTANDING:** I, the undersigned, representing the user, have reviewed this document and agree to inform all members of its contents and to assure that this organization enforces and follows all provisions of this Field Usage Policy. The applicant agrees to abide by the rules of conduct for its participants, officials and spectators; and assumes responsibility for damage to property, supervision, and control of all participants, officials, and spectators during use of the premises. I further give assurance that the organization, group, or agency that I represent is in compliance with all applicable Federal, State and local laws.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**Parks & Recreation Representative**

\_\_\_\_\_  
Signature

**Payment Information**

Total Fee: \_\_\_\_\_

Payment is due prior to the rental.  
Payments can be made in person at the parks & recreation office.  
If you are unable to pay in-person, a parks & recreation representative will contact you to coordinate payment.  
For questions, email pchristensen@ofallon.org & parks@ofallon.org